



NURTURE POSTERITY INTERNATIONAL

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DATA PROTECTION AND PRIVACY

1.0 PURPOSE

This policy elaborates Nurture Posterity International's obligations to protect the personal information of all those who provide it to Nurture Posterity International, and to ensure that all records that come into the possession of the organization in the performance of its duties and responsibilities are properly collected, securely protected, confidentially managed and not made accessible to any third party without following due process or getting the consent of parties involved.

2.0 DEFINITION

Data protection is the process of protecting data and involves the relationship between the collection and dissemination of data and technology, the public perception and expectation of privacy and the political and legal underpinnings surrounding that data. It aims to strike a balance between individual privacy rights while still allowing data to be used for business purposes.

3.0 POLICY STATEMENT

Nurture Posterity International will ensure that personal data is gathered legally and under strict conditions and those who collect and manage it protect it from misuse and exploitation, as well as respect the rights of data owners.

3.1 Type of information collected

Nurture Posterity International may collect and store personal information from all who access its website (www.npi-ssa.org) including IP address, location, name(s), email address (es), personal address (es), business address (es), personal identification documents, and phone number(s).

3.2 Use of personal information

Nurture Posterity International will use the personal information collected by it for the following purposes:

- a) To process and review job applications made through the website by external parties;
- b) To correspond with data owners who may be applicants, experts, consultants and partners;
- c) To conduct due diligence activities which may include identity verification, anti-terrorism, anti-corruption, legal personality etc.;
- d) To provide ongoing service to applicants, experts, consultants, partners and other relevant organizations and individuals;
- e) To inform applicants, experts, consultants and partners about any relevant news and information, or any relevant news or information of Nurture Posterity International's partners and/ or affiliates
- f) For other purposes related to the mandate of Nurture Posterity International.

3.3 Use of Cookies

Nurture Posterity International will not use cookies to profile site users. However, cookies will be connected with site users in order to permit better and easier use of the site, for transmission of orders and for statistical purposes.

3.4 Disclosure of Personal Information

Under no circumstances will personal information collected, be communicated or disseminated to third parties, unless this is necessary to carry out the services on www.npi-ssa.org in the normal course of business, Nurture Posterity International may disclose some personal information to partners, service providers and suppliers. Nurture Posterity International discloses personal information to the following third parties:

- a) Funders
- b) Third party contractors, consultants and experts;

3.5 General Data Protection Regulation (GDPR) Rights

Nurture Posterity International will enable these rights for all users whose personal information is held within www.npi-ssa.org :-

- a) Right to Access: Users can access most of the data Nurture Posterity International holds through the website. If users would like a complete report on what personal information Nurture Posterity International holds, they should write to policy@npi-ssa.org ;
- b) Right to Rectification: Nurture Posterity International will strive to keep records accurate. If users would like to modify an inaccurate record, in most cases they can edit the data themselves in the relevant section;
- c) Right to Data Portability: If users would like a copy of their personal data to transfer to a new system, they should email policy@npi-ssa.org

- d) Right to Object: Users can object to Nurture Posterity International processing their data in certain circumstances. They should email policy@npi-ssa.org with more information about their request and reason for objecting;
- e) Right to Restrict Use: Users can request that Nurture Posterity International restrict the processing of their data in certain circumstances;
- f) Right to Erase: Users can request that Nurture Posterity International delete their data in some circumstances. They should email policy@npi-ssa.org with more information about their request.

With respect to the processing of personal data, users of www.npi-ssa.org will be entitled to do the following, either from the controller or from the processor:

- a) Obtain a confirmation as to whether or not personal information relating to them has been collected, and whether such information is being used and/or disclosed to third parties;
- b) Request the deletion of (i) personal information which was collected, used or disclosed unlawfully, and (ii) personal information which was being collected but is no longer necessary for the purposes it was collected;
- c) Request updating, rectification or, where applicable, completion of personal information;
- d) Request a statement confirming that the operations requested above were performed;
- e) Retention periods vary depending on the category of data. In every case, data will be kept for as long as necessary to fulfil the originally intended purpose.

For any queries on this policy, please contact policy@npi-ssa.org

Nurture Posterity International is a Non-Profit Organization (NGO) created to transform the Lives of People Living in Poverty in Sub-Saharan Africa.